

Corporate Donation Receipt

for Nonprofit Organization

Organization Name: [Your Nonprofit Name Here]

Address: [Organization Address, City, State, ZIP]

Phone: [Organization Phone]

Email: [Organization Email]

Website: [Organization Website]

Tax ID (EIN): [Organization EIN]

Receipt No.: [Receipt Number]

Date of Issue: [MM/DD/YYYY]

Donor (Corporation) Details

Company Name [Donor Company Name]

Contact Person [Contact Name]

Address [Company Address]

Email [Contact Email]

Phone [Contact Phone]

Donation Details

Donation Type [Monetary / In-Kind]

Amount / Description [Amount in \$ or Description of Goods/Services]

Date of Donation [MM/DD/YYYY]

Purpose/Program [Purpose or Program Supported]

On behalf of **[Your Nonprofit Name Here]**, we gratefully acknowledge the above donation.

No goods or services were provided in exchange for this contribution unless otherwise stated above.

[Authorized Person Name]

[Title/Position]

[Date]

Important Notes:

- This receipt should be retained for tax purposes.
- Ensure the donation amount and donor details are accurate.
- Some donations may not be tax-deductible; consult your tax advisor.
- The receipt must be signed by an authorized representative of the organization.
- Do not issue receipts for pledges; only for actual received donations.