

Credit Card Statement

Cardholder Name: John Doe

Card Number: XXXX-XXXX-XXXX-1234

Statement Period: 01 May 2024 - 31 May 2024

Bank Name: XYZ Bank Limited

Account Number: 00123456789

Statement Date: 01 June 2024

Transaction Details

Date	Description	Merchant	Category	Location	Reference	Amount (USD)
02 May 2024	Online Purchase	Amazon	Shopping	Seattle, WA	TXN1023321	120.45
05 May 2024	Restaurant	Olive Garden	Dining	Portland, OR	TXN1024682	54.80
10 May 2024	Flight Booking	Delta Airlines	Travel	Atlanta, GA	TXN1025899	390.00
16 May 2024	Fuel	Shell	Transportation	San Jose, CA	TXN1026741	43.10
22 May 2024	Supermarket	Walmart	Groceries	San Jose, CA	TXN1029012	220.75
29 May 2024	Hotel	Marriott	Accommodation	San Francisco, CA	TXN1031224	560.00

Summary

Previous Balance:

1,020.00 USD

Total Payments:

800.00 USD

New Balance:

1,609.10 USD

Total Credits:

0.00 USD

Total Debits:

1,389.10 USD

Minimum Payment Due:

80.00 USD (by 25 June 2024)

Important Notes

- Verify all transactions for accuracy and report any discrepancies to the bank within 7 days of statement date.
- This document is intended for audit and reference purposes; it may not reflect the most current available balance.
- Ensure supporting receipts or invoices are maintained for all expense claims and reconciliations.
- Personal and business expenses should be clearly categorized for compliance review.
- Late payment may incur additional interest and penalties as per cardholder agreement.

