

# Accommodation Receipt

**Receipt No.:**

ACM-2024-00123

**Date of Issue:**

2024-06-15

**Check-in:**

2024-06-10

**Check-out:**

2024-06-15

## Guest Details

**Guest Name:**

John Doe

**Address:**

123 Main Street, City, Country

**Contact:**

+123 456 7890

## Accommodation Details

**Property Name:**

Sunrise Hotel

**Address:**

456 Beach Road, City, Country

## Itemized Charges

Date	Description	Nights/Units	Unit Cost	Amount
2024-06-10	Room Charge (Deluxe Room)	1	\$100.00	\$100.00
2024-06-11	Room Charge (Deluxe Room)	1	\$100.00	\$100.00
2024-06-12	Room Charge (Deluxe Room)	1	\$100.00	\$100.00
2024-06-13	Room Charge (Deluxe Room)	1	\$100.00	\$100.00
2024-06-14	Room Charge (Deluxe Room)	1	\$100.00	\$100.00
2024-06-12	Breakfast	2	\$10.00	\$20.00
2024-06-13	Laundry	1	\$15.00	\$15.00
2024-06-14	Mini Bar	1	\$8.00	\$8.00
<b>Subtotal</b>				<b>\$443.00</b>
Tax (10%)				\$44.30
<b>Total Amount</b>				<b>\$487.30</b>
Amount Paid				\$487.30
Balance Due				\$0.00

**Payment Method:**

Credit Card (\*\*\*\* 4321)

**Received By:**

Jane Smith

**Date:**

2024-06-15

**Important Notes:**

- This document serves as an official receipt for accommodation and related services.
- All charges are itemized for transparency and record-keeping purposes.
- Please retain this receipt for reimbursement or tax purposes.
- Contact the property for any discrepancies or questions regarding the listed charges.
- No further balance is due if "Balance Due" is \$0.00.