

Monthly Utility Expenditure Statement

Company/Organization: ABC Enterprises Pvt. Ltd.

Address: 123 Business Road, Metro City, Country

Statement Month: June 2024

Date of Issue: 02 July 2024

Prepared By: Finance Team

Statement ID: UTEX-0624-015

S. No.	Utility	Account Number	Billing Period	Units Consumed	Amount (Currency)	Payment Date	Status
1	Electricity	ELEC-18392	01-Jun-2024 to 30-Jun-2024	1,200 kWh	6500.00	01-Jul-2024	Paid
2	Water	WATR-67211	01-Jun-2024 to 30-Jun-2024	90 KL	1500.00	30-Jun-2024	Paid
3	Internet	INT-339821	01-Jun-2024 to 30-Jun-2024	Unlimited	2500.00	28-Jun-2024	Paid
4	Gas	GAS-881102	01-Jun-2024 to 30-Jun-2024	210 m³	2100.00	01-Jul-2024	Paid
					Total: 12,600.00		

Important Notes:

- This statement provides a summary of monthly expenditures for all utilities.
- All amounts are shown in local currency value.
- The data must be verified against official bills or receipts.
- Utility account numbers and billing periods should be checked regularly for changes.
- This document serves as an internal record and should be retained for audit purposes.