

# GST Tax Invoice (Supplier Bill)

**Supplier Name**

ABC Traders Pvt. Ltd.

**Address**

123 Main Street, Chennai, Tamil Nadu - 600001

**GSTIN**

33AAAAA0000A1Z5

**State Code**

33

**Invoice No.**

INV-2024/105

**Invoice Date**

10-Jun-2024

**Place of Supply**

Tamil Nadu

**Reverse Charge**

No

**Recipient Name**

XYZ Services LLP

**Billing Address**

456 Industrial Area, Coimbatore, Tamil Nadu - 641001

**GSTIN**

33BBBBB1111B2Z6

S.No	Description of Goods/Services	HSN/SAC	Qty	Unit	Rate	Amount	CGST (%)	SGST (%)	IGST (%)
1	Office Stationery	4817	12	pcs	200.00	2400.00	9	9	0
2	Printing Charges	9989	1	Lot	1500.00	1500.00	9	9	0
<b>Total</b>						<b>3900.00</b>	<b>351.00</b>	<b>351.00</b>	<b>0.00</b>
Grand Total (INR)						<b>₹ 4602.00</b>			

**Amount in Words**

Four Thousand Six Hundred Two Only

For ABC Traders Pvt. Ltd.

Authorised Signatory

**Important Notes:**

- GST Invoice must mention supplier & recipient details including GSTINs.
- HSN/SAC codes are mandatory as per applicable turnover limits.
- Ensure invoice captures correct tax rates and breakup of CGST, SGST/UTGST, IGST.
- Amount in words should be mentioned for clarity.
- Signature or company stamp is mandatory for supplier's authorisation.
- Invoice must be issued in triplicate: Original (Recipient), Duplicate (Transporter), Triplicate (Supplier).
- Reverse charge applicability, if any, should be clearly specified.

