

GST Tax Invoice (Supplier Bill)

Supplier Name

ABC Traders Pvt. Ltd.

Address

123 Main Street, Chennai, Tamil Nadu - 600001

GSTIN

33AAAAA0000A1Z5

State Code

33

Invoice No.

INV-2024/105

Invoice Date

10-Jun-2024

Place of Supply

Tamil Nadu

Reverse Charge

No

Recipient Name

XYZ Services LLP

Billing Address

456 Industrial Area, Coimbatore, Tamil Nadu - 641001

GSTIN

33BBBBB1111B2Z6

S.No	Description of Goods/Services	HSN/SAC	Qty	Unit	Rate	Amount	CGST (%)	SGST (%)	IGST (%)
1	Office Stationery	4817	12	pcs	200.00	2400.00	9	9	0
2	Printing Charges	9989	1	Lot	1500.00	1500.00	9	9	0
Total						3900.00	351.00	351.00	0.00
Grand Total (INR)						â,14602.00			

Amount in Words

Four Thousand Six Hundred Two Only

For ABC Traders Pvt. Ltd.

Authorised Signatory

Important Notes:

- GST Invoice must mention supplier & recipient details including GSTINs.
- HSN/SAC codes are mandatory as per applicable turnover limits.
- Ensure invoice captures correct tax rates and breakup of CGST, SGST/UTGST, IGST.
- Amount in words should be mentioned for clarity.
- Signature or company stamp is mandatory for supplier's authorisation.
- Invoice must be issued in triplicate: Original (Recipient), Duplicate (Transporter), Triplicate (Supplier).
- Reverse charge applicability, if any, should be clearly specified.

