

Standard Credit Card Transaction Log Format

Transaction Log Table

Date	Time	Transaction ID	Cardholder Name	Card Number (Last 4)	Merchant Name	Merchant Location	Transaction Type	Amount	Currency	Status	Authorization Code	Remarks
2024-06-13	10:23:48	TXN-0031321	Jane Smith	8472	ABC Electronics	New York, NY	Purchase	259.99	USD	Approved	183745	-
2024-06-14	16:08:30	TXN-0031456	Jane Smith	8472	XYZ Market	Brooklyn, NY	Refund	45.00	USD	Completed	332112	Partial refund
2024-06-15	08:12:14	TXN-0031599	Jane Smith	8472	Coffee House	Manhattan, NY	Purchase	4.90	USD	Declined	072002	Insufficient funds

Important Notes

- Ensure all transactions are recorded promptly and accurately to prevent discrepancies.
- Only the last 4 digits of the card number should be displayed for security and compliance.
- Keep records confidential and restrict access to authorized personnel only.
- Review transaction status and authorization codes for reconciliation and dispute investigation.
- Comply with relevant regulatory and PCI DSS guidelines regarding data retention and handling.