

Evidence Gathering Documentation Form

Case/Reference Number

Date of Evidence Gathering

Location

Evidence Collected By

Witnesses Present

Evidence Details

Evidence Item Description

Method of Collection

Condition of Evidence Upon Collection

Type of Evidence

Select Type

Storage Location/Chain of Custody Details

Additional Remarks

Signatures

Signature of Collector

Signature of Witness

Date Signed

Important Notes

- Document all collected evidence in a timely and detailed manner.
- Ensure the chain of custody is accurately maintained and recorded.
- Store evidence securely to prevent tampering or loss.
- Include details about all individuals present during evidence gathering.
- Only authorized personnel should handle evidence.