

Statutory Third-Party Audit Confirmation Letter

Date: _____

To,

Subject: Statutory Confirmation of Audit Information

Dear Sir/Madam,

This letter is issued at the request of our auditors, _____, for the statutory audit of our accounts for the year ended _____.

We hereby authorise you to furnish any information and/or confirmation required by our auditors regarding our accounts and dealings with your organisation as at _____ for audit purposes.

Details for your reference:

Company Name: _____

Account/Reference No.: _____

Please provide the necessary confirmation directly to our auditors at the earliest convenience.

Thank you for your cooperation.

Sincerely,

For _____

Authorised Signatory

Designation: _____

Date: _____

Important Notes:

- This confirmation letter is typically sent directly to the relevant third party by the company, often at the request of auditors.
- Ensure that all company information and account details are accurate and up to date.
- Responses to confirmation requests should be sent directly to the auditors for confidentiality and independence.
- Retention of a copy of the confirmation letter and any responses received is important for audit documentation purposes.