Summary Table for Audit Issue Follow-Up Report

No.	Issue Description	Audit Reference	Original Recommendation	Responsible Party	Target Closure Date	Current Status	Follow-Up Actions /Remarks
1	Incomplete vendor records in procurement system	2023-01/Proc-02	Update and verify all vendor profiles	Procurement Manager	2024-03-31	In Progress	80% updated, final review ongoing
2	Delayed reconciliation of bank statements	2022-04/Fin-08	Implement monthly reconciliation schedule	Finance Supervisor	2023-12-01	Closed	New schedule implemented since Jan 2024
3	Lack of access control for shared drives	2024-02/IT-05	Restrict access, review user permissions	IT Lead	2024-06-15	Open	Permissions review planned for next quarter

- This table provides a concise overview of open, closed, and ongoing follow-up items related to audit findings.
- It is important to update this document regularly to reflect the current status of all issues and recommendations.
- Responsible parties should be clearly identified for each action to ensure accountability.
- The table aids in management review and audit closure processes by tracking remediation of control gaps.