

Corrective Action Implementation Follow-Up Form

Reference No.

Date of Follow-Up

Department/Area

Responsible Person

1. Description of Non-Conformance or Issue

2. Original Corrective Action(s) Proposed

3. Corrective Action(s) Implementation Status

Select Status

4. Evidence of Implementation

Describe evidence such as records, photos, interviews, etc.

5. Follow-Up Findings/Comments

Follow-Up Conducted By

Date

Important Notes:

- This form is used to monitor and verify the effectiveness of corrective actions implemented for previously identified non-conformances or issues.

- Ensure all relevant evidence is attached or referenced to support the implementation status.
- Timely follow-up and accurate documentation help in preventing recurrence of the issue.
- Review findings and lessons learned for continuous improvement of processes.
- All sections should be completed and reviewed by authorized personnel only.