

# Auditor's Report on Internal Controls

[Place], [Date]

**To:**

The Board of Directors  
[Company Name]  
[Company Address]

## Introduction

We have audited the internal control systems of [Company Name] as of [Balance Sheet Date], in accordance with the applicable auditing standards. Our responsibility is to express an opinion on the company's internal controls based on our audit.

## Management's Responsibility for Internal Controls

Management is responsible for designing, implementing, and maintaining effective internal controls to ensure accuracy of financial records and safeguard of assets.

## Auditor's Responsibility

Our responsibility is to obtain reasonable assurance as to whether effective internal controls are in place. We conducted our audit in accordance with generally accepted auditing standards, which require us to perform procedures to obtain evidence about the adequacy and effectiveness of internal controls.

## Opinion

In our opinion, [Company Name] has maintained, in all material respects, adequate and effective internal control over financial reporting as of [Balance Sheet Date], based on the criteria established in [relevant framework, e.g., COSO].

*[If any material weakness is found, mention: However, we observed the following material weaknesses:  
[Briefly describe weaknesses].]*

## For [Auditing Firm Name]

[Signature]  
[Auditor's Name]  
[Designation]

## Important Notes:

- This report is intended solely for the information and use of management, the board of directors, and regulatory authorities.
- An unqualified opinion does not guarantee absolute assurance; there is always an inherent limitation in any internal control system.
- Auditor's evaluation is based on a specific date and may not reflect changes or improvements made after the date of this report.
- Material weaknesses, if identified, should be addressed promptly by management to ensure the reliability of financial reporting.