

Monitoring and Evaluation Plan

Project Title:

Community Clean Water Initiative

Project Goal:

Improve access to clean and safe drinking water in rural areas of District X by 2025.

Objectives:

- Install 50 community water pumps in targeted villages.
- Train local stakeholders on water pump maintenance.
- Raise awareness about safe water practices among community members.

Monitoring & Evaluation Matrix

Objective	Indicators	Data Source	Data Collection Method	Frequency	Responsible
Install 50 water pumps	Number of pumps installed	Installation records	Site visits, report review	Quarterly	Project Manager
Train stakeholders	Number of people trained	Training attendance sheets	Pre/post training surveys	After each session	Training Coordinator
Raise awareness	% of households aware of safe water practices	Household survey	Interviews, questionnaires	Yearly	M&E Officer

Data Analysis and Reporting

The M&E team will compile, analyze, and interpret data quarterly. Findings will be discussed in project meetings and integrated into progress reports for stakeholders and donors.

Learning and Adaptation

Lessons learned from monitoring activities will inform project improvements. Adjustments to strategies and methods will be made as needed based on evaluation results and community feedback.

Important Notes on Monitoring & Evaluation Plans:

- Clearly align indicators with project objectives for effective measurement.
- Define data sources and methods to ensure reliable information collection.
- Specify roles and responsibilities to maintain accountability.
- Schedule regular review and reporting to support learning and improvements.
- Incorporate stakeholder feedback for relevance and sustainability.