

Audit Sampling Plan Approval Form

Audit Title	_____
Audit Number	_____
Audit Area/Process	_____
Prepared By	_____
Date Prepared	_____/_____/_____

Objectives of Sampling Plan

Population Definition

Sampling Methodology Used

- Random Sampling
- Systematic Sampling
- Judgmental Sampling
- Stratified Sampling
- Other: _____

Sample Size Determination

Sample Size: _____

Basis/Justification:

Sampling Plan Description

Expected Outcome

Attachments (if any)

Prepared By:

Name: _____

Signature: _____

Date: ____/____/_____

Approved By:

Name: _____

Signature: _____

Date: ____ / ____ / ____

Important Notes

- This form documents the key decisions and rationale for the audit sampling approach.
- Ensure the sampling method aligns with audit objectives and population characteristics.
- Record sufficient justification for the chosen sample size.
- Approval is required before executing the sampling procedure.
- Retain this form with audit working papers for future reference.