Audit Recommendation Matrix

#	Audit Finding	Recommendation	Responsible Party	Target Date	Management Response	Status
1	Inadequate access controls on finance system.	Implement role-based access and periodic reviews.	IT Manager	2024-07-01	Agreed. Implementation scheduled.	In Progress
2	Delayed vendor payments due to manual processing.	Adopt automated payment workflow.	Finance Lead	2024-08-15	Partially agreed. Piloting automation tools.	Pending
3	Unclear documentation of procurement policies.	Update and disseminate standard operating procedures.	Procurement Officer	2024-06-30	Agreed. SOP review underway.	Ongoing

- This matrix provides a structured overview of audit findings and their resolution status.
- Clear assignment of responsibility and deadlines improves accountability.
- Status updates should be reviewed and revised regularly.
- Management responses are essential for transparency and follow-up.
- Regular updates to this document help monitor progress and ensure compliance.