

# Risk Control Evaluation and Documentation Template

## 1. Overview

Document Title	Risk Control Evaluation and Documentation
Date	
Process/Area	
Prepared by	
Reviewer	

## 2. Risk Identification

No.	Risk Description	Potential Impact	Likelihood	Current Rating

## 3. Existing Controls

No.	Control Description	Control Owner	Frequency	Effectiveness

## 4. Control Evaluation

No.	Risk Reference	Control Reference	Evaluation Criteria	Results	Improvement Actions

## 5. Action Plan

No.	Action	Responsible Person	Due Date	Status

## 6. Approval

Name	Signature	Date

**Important Notes:**

- Ensure all risks and controls are documented with sufficient detail and clarity.
- This template should be periodically reviewed and updated as part of the risk management process.
- Engage relevant stakeholders during the evaluation and action planning stages.
- Approval by responsible authorities is essential to validate the documented controls and actions.
- Maintain evidence and records to support the adequacy and effectiveness of controls.