

Audit Findings Report

INTRODUCTION

Report Title	Audit Findings â€” Q1 2024
Date	March 15, 2024
Prepared By	Internal Audit Department
Reviewed By	Head of Audit
Distribution	Audit Committee, Executive Management

Objective

The primary objective of this document is to present the key findings identified during the internal audit conducted for the period Q1 2024. This report outlines significant risks, control issues, and recommendations for improvement based on the audit scope.

Scope of the Audit

The audit covered operational procedures, compliance with policies, and risk management practices across Accounting, Procurement, and IT Operations departments within the organization.

Methodology

The audit was performed through document reviews, process walkthroughs, stakeholder interviews, and sample testing. All findings are based on evidence collected during the audit timeframe and aligned with the agreed-upon audit plan.

IMPORTANT NOTES:

- This document is confidential and intended solely for authorized recipients.
- Findings are based on information available as of the audit date.
- Recommendations are provided to support management in mitigating identified risks.
- This introduction should precede detailed audit findings and management responses.
- Any distribution of this document must follow organizational policies.