

# Interim Period Management Representation Letter

**Date:** 15 June 2024

**To,**

The Statutory Auditors

[Firm Name]

[Address Line 1]

[City, State, Zip]

Dear Sir/Madam,

**Subject: Management Representation Letter for Interim Period Ended 31 March 2024**

We, the undersigned, in our capacity as management of **[Company Name]**, hereby confirm to the best of our knowledge and belief, the following representations given to you in connection with your review of the interim financial information for the period ended 31 March 2024, for the purpose of your statutory audit.

1. We have made available to you all financial records and related information necessary for the purpose of your review.
2. The interim financial results present a true and fair view of the company's financial position as at 31 March 2024 and its performance for the period then ended in accordance with applicable accounting standards and legal requirements.
3. There have been no material irregularities involving management or employees that could have a material effect on the financial statements.
4. No events have occurred subsequent to the interim period which would require adjustment or disclosure in the financial statements.
5. All related party transactions have been disclosed and were conducted at arm's length basis.
6. The company has complied with all statutory dues and applicable laws during the interim period.
7. Provisions for all known liabilities have been made and contingent liabilities have been disclosed adequately.
8. There are no other matters pending which would have an impact on the interim financial statements.

We acknowledge our responsibility for the design and implementation of internal controls to prevent and detect fraud and errors.

This representation is given in connection with your review of the interim financial information and for submission to the board and regulatory authorities as required.

For **[Company Name]**

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**[Name of Managing Director]**

Managing Director

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**[Name of CFO]**

Chief Financial Officer

## Important Notes:

- This letter is a formal confirmation from management required by auditors during interim and full-year reviews.

- All material facts affecting the financial statements must be honestly disclosed.
- The accuracy of this letter is essential and it may have legal implications.
- Management's signature affirms their responsibility for the information provided to auditors.
- This document should be tailored for specific company details and reviewed by legal counsel where necessary.