Audit Team Structure and Roles

Role	Team Member	Key Responsibilities
Audit Manager	Jane Smith	Planning overall audit, assigning tasks, supervising audit activities, and communicating with management.
Lead Auditor	Michael Lee	Leading the audit execution, ensuring compliance to standards, reviewing work papers, and providing guidance to team.
Senior Auditor	Priya Shah	Conducting complex audit procedures, mentoring junior auditors, preparing audit findings.
Auditor	David Kim	Collecting data, performing audit tests, and documenting evidence under supervision.
IT Audit Specialist	Alice Garza	Reviewing IT systems and controls, supporting audits of technology processes.
Quality Reviewer	Tom Wang	Independent review of audit process and findings for quality assurance.

- This document outlines the structure and roles within an audit team for clarity and accountability.
- Roles and responsibilities may vary depending on audit scope and organizational requirements.
- Regular updates are recommended to maintain accuracy as team members or responsibilities change.
- Maintaining clear documentation supports effective communication and efficient audit processes.