

# Rental Agreement Confirmation Letter

Date: \_\_\_\_\_

To,

[Name of Verifying Party / Institution]

[Address/Email]

Subject: **Rental Agreement Confirmation for Third-Party Verification**

Dear Sir/Madam,

This is to confirm that a rental agreement has been entered into between the following parties:

- **Landlord Name:** \_\_\_\_\_
- **Tenant Name:** \_\_\_\_\_
- **Rental Property Address:**  
\_\_\_\_\_
- **Agreement Start Date:** \_\_\_\_\_
- **Agreement End Date:** \_\_\_\_\_
- **Monthly Rent Amount:** \_\_\_\_\_

The above-mentioned agreement is valid and has been mutually signed by both parties. The agreement sets out the terms and conditions governing the rental of the property. Should you require further information or verification, please feel free to reach out using the contact details below.

Sincerely,

\_\_\_\_\_  
[Landlord/Authorized Person's Name]

[Contact Number]

[Email Address]

## Important Notes:

- This letter should be accompanied by a copy of the signed rental agreement for verification purposes.
- Ensure all details provided are accurate and match the registered agreement.
- Use official letterhead if available for added authenticity.
- Keep this document confidential and share only with authorized parties.
- Both landlord and tenant may retain a copy for their records.