

Revenue Cycle Audit Program

Risk Assessment Summary

1. Document Information

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| Document Title | Revenue Cycle Audit Program: Risk Assessment Summary |
| Date Prepared | [Insert Date] |
| Prepared by | [Name, Title] |
| Reviewed by | [Name, Title] |

2. Objective

Summarize the risk assessment process and key findings related to the Revenue Cycle, to guide audit planning and resource allocation for effective risk mitigation.

3. Scope

- Patient registration and admission
- Billing and charge capture
- Claims processing and submission
- Cash collections and payment posting
- Denial management and follow-up
- Credit balance and refund processes

4. Identified Risks & Assessment

| # | Risk Area | Description | Inherent Risk | Controls | Residual Risk |
|---|---------------------|---|---------------|--|---------------|
| 1 | Charge Capture | Incomplete or inaccurate billing for services rendered | High | Automated billing systems; periodic review | Medium |
| 2 | Claim Denials | Delays or losses due to denied/underpaid insurance claims | High | Denial tracking & appeals process | Medium |
| 3 | Patient Collections | Uncollected patient balances/revenue leakage | Medium | Payment plans; collection policies | Low |
| 4 | Refunds & Credits | Incorrect processing of patient or payor refunds | Medium | Segregation of duties; approval protocols | Low |

5. Audit Focus & Priorities

1. Review of charge capture processes and controls
2. Assessment of claims denial rates and root causes
3. Testing of patient collection and write-off procedures
4. Evaluation of refund processing and controls

6. Conclusion

The risk assessment identifies areas of elevated risk within the revenue cycle, specifically in charge capture and claims denial processes. The audit program will prioritize these risks for detailed review.

Important Notes

- This summary supports audit planning but should be updated regularly as risks evolve.
- Document should be reviewed and approved by key stakeholders.
- Risk ratings are based on current controls and may change after audit testing.
- Evidence supporting the risk assessment should be maintained for reference.