

Revenue Cycle Audit Program: Compliance Testing Matrix

Department: Finance

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Control Objective	Risk Addressed	Control Activity	Testing Procedures	Sample Size	Results / Comments
Ensure all patient charges are accurately recorded and billed	Revenue leakage due to unbilled services	Daily reconciliation of patient records with billing system	Sample patient files, compare services rendered vs. billed	25	
Timely posting of cash receipts	Misappropriation of funds; inaccurate A/R	Segregation of duties for receipt posting	Review receipt logs and posting dates	15	
Compliance with contractual adjustments	Overstated revenue; regulatory risk	Monthly review of adjustment entries	Trace sample adjustments to contracts	10	
Patient refunds are processed timely and accurately	Patient dissatisfaction; compliance risk	Manager review of refund requests	Test refunded transactions for approvals	8	
Correct coding of services for billing	Denials; compliance fines	Periodic coding audits	Review coding audits for exceptions	10	

Important Notes

- This matrix serves as a framework for systematic and consistent audit testing.
- Testing procedures should be tailored based on risk assessment and materiality.
- Documentation of results is critical for supporting audit conclusions.
- Regular updates to the matrix are recommended to address process and regulatory changes.
- Maintain confidentiality and comply with organizational policies during the audit.