

FORM NO. 24Q “ Annexure II (PART B)

Quarter :

[__] (e.g., Q4 2023-2024)

Name of Employer :

[_____]

TAN :

[_____]

PAN of Employer :

[_____]

Employee Reference No. :

[_____]

Name of Employee :

[_____]

PAN of Employee :

[_____]

Designation :

[_____]

Details of Salary Paid and Tax Deducted

S. No.	Particulars	For the Whole Year (Rs.)	Amount Paid up to Last Quarter (Rs.)	Amount Paid in the Current Quarter (Rs.)
1	Gross Salary (a) Salary as per provisions contained in Section 17(1) (b) Value of Perquisites u/s 17(2) (c) Profits in lieu of salary u/s 17(3)	[]	[]	[]
2	Less: Allowance to the extent exempt u/s 10	[]	[]	[]
3	Net Salary (1-2)	[]	[]	[]
4	Deductions under Section 16 (i) Standard Deduction (ii) Entertainment Allowance (iii) Tax on Employment	[]	[]	[]
5	Income chargeable under the Head 'Salaries' (3-4)	[]	[]	[]
6	Add: Any other income reported by the employee	[]	[]	[]
7	Gross Total Income (5+6)	[]	[]	[]
8	Deductions under Chapter VI-A	[]	[]	[]
9	Total Income (7-8)	[]	[]	[]
10	Tax on Total Income	[]	[]	[]
11	Rebate under Section 87A	[]	[]	[]
12	Surcharge (if applicable)	[]	[]	[]
13	Health & Education Cess	[]	[]	[]
14	Total Tax Payable	[]	[]	[]
15	Less: Relief under Section 89 (if applicable)	[]	[]	[]
16	Net Tax Payable (14-15)	[]	[]	[]
17	Total TDS Deducted	[]	[]	[]
18	TDS Deposited	[]	[]	[]

Declaration

Place :

[]

Date :

[] / [] / []

Name & Signature of the person responsible for deduction of tax :

[]

Important Notes:

- This form is to be furnished quarterly by the employer to provide salary and TDS details for employees.
- Ensure all sections are filled as per the payroll records and employee declarations.

- Any discrepancy may lead to notices or penalties as per Income Tax Act provisions.
- Data from this Annexure is reported in the Quarterly TDS Statement (Form 24Q) filed with TRACES.
- Accurate disclosure of deductions and exemptions is crucial for correct TDS computation.