Sample Excel Format for TDS Return Statement (Employers)

S. No.	PAN of Employee	Name of Employee	Gross Salary (₹)	Deductions under Section 16 (₹)	Net Taxable Salary (₹)	TDS Deducted (₹)	Month	Date of Deduction	Date of Deposit	Challan No./BRC No.
1	AAAAA1234Z	Rahul Sharma	85000	5000	80000	7200	Apr 2023	07-05-2023	08-05-2023	456781
2	AABCD2345F	Priya Verma	72000	4500	67500	6100	Apr 2023	07-05-2023	08-05-2023	456781
3	AACDE9876G	Amit Gupta	90000	5300	84700	7700	Apr 2023	07-05-2023	08-05-2023	456781

Important Notes:

- Ensure that employee PAN and all figures are entered accurately to avoid mismatches or notice from the tax authorities.
- This format is generally required for filing TDS returns in Form 24Q for salaries.
- Details of deduction and deposit dates must match with challan records.
- Keep the supporting documents and challans safely for auditing or verification purposes.
- Always verify calculations before submission to prevent errors in your TDS return.