

ABC Pvt. Ltd.

123 Main Street

City, State - 123456

GSTIN: 12ABCDE3456F7Z8

Contact: info@abc.com | +91 12345 67890

Credit Note No.

CN-001

Date

31/05/2024

Original Invoice No.

INV-123

Invoice Date

20/05/2024

Billed To:

XYZ Enterprises

456 Market Road

City, State - 654321

GSTIN: 98ZYXW4321V6B7

GST CREDIT NOTE

Sr. No.	Description of Goods/Services	HSN/SAC	Qty.	Unit	Rate	Amount	Taxable Value	GST Rate	GST Amount	Total
1	Product ABC	1234	10	Nos	500.00	5,000.00	5,000.00	18%	900.00	5,900.00

Subtotal ₹ 5,000.00**GST (@18%)** ₹ 900.00**Total Amount** ₹ 5,900.00**Reason for Issue:** Overbilling correction**Authorized Signatory****Important Notes:**

- This credit note should be referenced in your GST returns for correct tax adjustment.
- Credit notes are issued for cancellation, reduction of value, or return of goods/services on which GST was charged.
- Ensure original invoice number and date are clearly mentioned.
- Any claim of reduction in output tax liability shall be made in accordance with GST law.
- Maintain this document for audit and compliance purposes.