

# Vendor Declaration for Nil TDS Certificate Submission

Name of Vendor:

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Vendor Code / Registration No.:

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Address:

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PAN:

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## Subject: Submission of Nil / Lower Deduction TDS Certificate

Dear Sir / Madam,

I, the undersigned, hereby declare that I am in receipt of a certificate issued under section 197 of the Income Tax Act, 1961, authorizing deduction of tax at source (TDS) at Nil / lower rate against my receipts from **[Company Name]** for the current financial year.

I am enclosing herewith a self-attested copy of the Nil / Lower Deduction TDS certificate (No. \_\_\_\_\_, dated \_\_\_\_\_) for your records and necessary action.

Details of Nil / Lower Deduction Certificate:

Certificate No.: \_\_\_\_\_

Date of Issue: \_\_\_\_\_

Applicable Period: \_\_\_\_\_ to \_\_\_\_\_

Applicable Section(s): \_\_\_\_\_

Kindly acknowledge receipt and ensure deduction of tax as per the enclosed certificate.

For, **[Vendor Name]**

\_\_\_\_\_  
Authorized Signatory

Date: \_\_\_\_\_

## Important Notes:

- Attach a clear copy of the NIL / Lower Deduction TDS Certificate issued by the Income Tax Department.
- This declaration must be made on the vendor's original letterhead.
- Ensure that the certificate covers the entire period and nature of transaction.
- Vendors are required to provide updated certificates upon renewal or expiry.
- The company reserves the right to deduct TDS in the absence of a valid certificate.