

[Bank Name]
[Bank Address Line 1], [City], [Country]
[Phone] | [Email]
Bank Submission: Tax Clearance Certificate
Exporter Accounts

Date of Submission:

[DD/MM/YYYY]

To:

[Tax Authority Name or Department]
[Tax Authority Address Line 1]
[City, Country]

Subject:

Submission of Tax Clearance Certificate for Exporter Account [Account Number]

Exporter Details

Name:

[Exporter Name]

Account Number:

[Account Number]

Exporter ID / Registration No.:

[Exporter Registration Number]

TIN / PAN:

[Tax Identification Number]

Address:

[Exporter Address Line 1, City, Country]

Certificate Details

Certificate Number:

[Certificate No.]

Issued By:

[Issuing Authority]

Date of Issue:

[DD/MM/YYYY]

Valid Until:

[DD/MM/YYYY]

Purpose of Submission

To submit the valid Tax Clearance Certificate for the above-named exporter account as required under regulatory guidelines for export transactions.

Enclosures

- Copy of Tax Clearance Certificate
- Exporter KYC Documents
- Other Relevant Documents (if any)

Authorized Signatory:

[Name]
[Designation]
[Signature & Date]

Important Notes

- This certificate is a mandatory regulatory requirement for all exporters transacting through the bank.

- Certificates must be current and valid at the time of submission.
- Ensure that all details are accurate and match official records.
- Incorrect or expired certificates may result in transaction delays or rejections.
- Contact your bank representative for queries regarding this submission.