

FORM NO. 16

[See rule 31(1)(a)]

Certificate under section 203 of the Income-tax Act, 1961 for tax deducted at source on salary

PART A

Details of the Employer

Name & Address of the Employer	ABC Pvt. Ltd., 123, Corporate Avenue, Mumbai, 400001
PAN of the Employer	AAACA1234A
TAN of the Employer	MUMA12345B

Details of the Employee

Name & Address of the Employee	Mr. Raj Sharma, 601, Residency Road, Mumbai, 400021
PAN of the Employee	AASPS1123Q

Summary of Tax Deducted at Source

Period	Receipt Number of TDS Deposit	Date of Deposit	Total Amount Paid/Credited	Tax Deducted	Tax Deposited
Apr - Jun 2023	12345678901234	07-07-2023	₹12,00,000	₹125,000	₹125,000
Jul - Sep 2023	12345678901235	07-10-2023	₹12,10,000	₹126,500	₹126,500
Oct - Dec 2023	12345678901236	07-01-2024	₹12,15,000	₹127,000	₹127,000
Jan - Mar 2024	12345678901237	07-04-2024	₹12,20,000	₹128,000	₹128,000

Place: Mumbai

Date: 30-Apr-2024

Signature of the person responsible for deduction of tax

Important Notes

- Form 16 - Part A provides a summary of tax deducted and deposited by the employer during the financial year.
- This document is issued by an employer to its employees as proof of TDS deducted on salary and deposited with the government.
- The details in Part A can be verified against your Form 26AS on the Income Tax portal.
- Retain this certificate for your records; it is required when filing your income tax return.
- If there are any discrepancies in TDS details, contact your employer immediately.