

Form 16 Annexure

Details of Salary Paid and Any Other Income and Tax Deducted

PART A

1. Employer Details	
Name and address of Employer	_____
PAN of Employer	_____
TAN of Employer	_____
Nature of Employer	(Central Govt./State Govt./PSU/Others)

2. Employee Details	
Name and address of Employee	_____
PAN of Employee	_____
Employee Reference No. (if any)	_____
Period with the Employer	From: _____ To: _____
Assessment Year	20____ - 20____

PART B

Description	Amount (Rs.)
1. Gross Salary (a+b+c)	_____
a) Salary as per provisions of Sec. 17(1)	_____
b) Value of perquisites u/s 17(2)	_____
c) Profits in lieu of salary under Sec. 17(3)	_____
2. Less: Allowances exempt under Section 10	_____
3. Net Salary (1 - 2)	_____
4. Deductions under Section 16	_____
5. Income chargeable under head "Salaries" (3 - 4)	_____
6. Add: Any other income reported by the employee	_____
7. Gross total income (5 + 6)	_____
8. Deductions under Chapter VI-A	_____
9. Total income (7 - 8)	_____
10. Tax on total income	_____
11. Rebate under Section 87A, if applicable	_____
12. Surcharge, if applicable	_____
13. Health and Education cess	_____
14. Tax payable (after relief under Sec.89, if any)	_____

15. Less: Tax deducted at source (TDS)	_____
16. Net tax payable/refundable	_____

Details of Tax Deducted and Deposited

Sl. No.	Month	Amount of TDS	Challan Number/Book Entry	Date of deposit
1	_____	_____	_____	_____
2	_____	_____	_____	_____
â€	â€	â€	â€	â€

Signature of authorized signatory

Name: _____

Designation: _____

Date: _____

Place: _____

Important Notes:

- Form 16 is issued under Section 203 of the Income Tax Act for tax deducted at source (TDS) from salary income.
- Annexure provides detailed breakup of salary and tax deduction calculations.
- This document is mandatory for filing Income Tax Returns if salary TDS is applicable.
- Employees should verify all details and ensure correctness before submission/filing.
- Annexure must be signed by the authorized signatory of the deductor (employer).