

FORM NO. 16A

[See rule 31(1)(b)]

Certificate under section 203 of the Income-tax Act, 1961 for tax deducted at source

Name and address of the Deductor XYZ Pvt. Ltd.
123 Lane, Business City, State - 123456

TAN of Deductor DELX01234A

PAN of Deductor AAABC1234K

Name and address of the Deductee ABC Contractors
456 Road, WorkTown, State - 654321

PAN of Deductee BBBCA3456D

Certificate No. 123456789

Assessment Year 2024-25

Period 01-Apr-2023 to 31-Mar-2024

Summary of Payment and Tax Deducted

Date of Payment/Credit	Amount Paid/Credited (₹)	Nature of Payment	Rate at which deducted (%)	Amount of Tax Deducted (₹)	Amount Deposited (₹)	Challan/Transfer Voucher No.	Date of Deposit
15-May-2023	75,000	Contract Payment	1.00	750	750	002133	07-Jun-2023
20-Sep-2023	1,20,000	Contract Payment	1.00	1,200	1,200	002290	07-Oct-2023

Verification

I, **Mr. Sunil Sharma**, (Designation: **Accounts Manager**) of **XYZ Pvt. Ltd.** hereby certify that a sum of ₹ **1,95,000** has been paid/credited to **ABC Contractors** and tax has been deducted and deposited to the credit of the Central Government as indicated above.

Place: Business City

Date: 05-Apr-2024

Signature of the person responsible for deduction of tax

Important Notes:

- Form 16A is applicable to TDS deduction on payments other than salary, such as contractor payments.
- Deductee (payee) should ensure the correctness of PAN and transaction details.
- This certificate is essential to claim TDS credit while filing Income Tax Returns.
- Mismatch of details may lead to denial of tax credit by the tax department.
- Keep this document safely for future reference and tax compliance.