

Sample Tax-Exempt Status Documentation

Organization Information

Name of Organization: Example Nonprofit Organization

Tax Identification Number (EIN): 12-3456789

Address: 123 Main Street, City, State ZIP

Tax-Exempt Status

Exemption Type: 501(c)(3) Public Charity

IRS Determination Letter Date: January 12, 2024

Effective Date of Exemption: January 1, 2024

Authorized Signature

Name: Jane Doe

Title: Executive Director

Date: March 15, 2024

Important Notes

- This sample format should be tailored to match your organization's actual information and IRS determination letter.
- Attach a copy of the official IRS determination letter when submitting tax-exempt documentation.
- Ensure the details provided are current and consistent with official IRS records.
- This document does not replace the official IRS determination letter for legal or compliance purposes.