

# BULK PAYMENT CHALLAN FOR PROFESSIONAL TAX

Challan No: \_\_\_\_\_  
Date: \_\_\_\_ / \_\_\_\_ / 20\_\_\_\_  
Financial Year: 20\_\_\_\_ - 20\_\_\_\_  
Month: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Branch: \_\_\_\_\_  
  
Name of the Employer / Company: \_\_\_\_\_  
Profession Tax Registration Number (PTRC): \_\_\_\_\_  
Address: \_\_\_\_\_

## Details of Bulk Employees Paid

Sr No.	Employee Name	Employee Code	Designation	Salary Period	Professional Tax Amount (â‚¹)	Remarks
1	John Doe	EMP001	Manager	June 2024	200	
2	Jane Smith	EMP002	Accountant	June 2024	150	
3	Priya Kapoor	EMP003	Developer	June 2024	200	
Total					550	

Amount in Words: \_\_\_\_\_  
Payment Mode: ☐ Cash ☐ Cheque ☐ NEFT/RTGS  
Cheque/DD/UTR No: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / 20\_\_\_\_

### Signature of Employer/Authorized Signatory

\_\_\_\_\_  
(Name & Designation)  
Office Seal  
  
\_\_\_\_\_

### Important Notes:

- This challan is to be used only for bulk remittance of Professional Tax for multiple employees.
- Ensure all employee details and PTRC number are correct before submitting.
- Retain a copy of the paid challan and payment proof for record and inspection purposes.
- Any corrections must be notified to the Professional Tax Office immediately.
- Overwriting or incomplete challan may not be accepted by the bank or authorities.