

Executive Summary Budget

Project Overview

This executive summary budget outlines the estimated financial requirements for the **[Project Name]**. The goal of the project is to *[briefly describe project objectives]*.

Key Budget Highlights

- Total Estimated Budget: **\$150,000**
- Project Duration: **12 months**
- Funding Sources: **Internal, Grant**

Summary Budget Table

Category	Budgeted Amount	Percentage of Total
Personnel	\$60,000	40%
Equipment	\$30,000	20%
Materials & Supplies	\$15,000	10%
Consulting Services	\$25,000	16.7%
Travel	\$10,000	6.7%
Other Expenses	\$10,000	6.6%
Total	\$150,000	100%

Budget Narrative (Overview)

The proposed budget allocates the largest share to personnel, reflecting the staffing needs essential for successful implementation. Equipment and consulting services are the next major components, supporting both project infrastructure and specialized expertise. Materials, travel, and other expenses are included to ensure operational continuity.

Important Notes:

- This summary provides a high-level overview; detailed budgets should be attached as supporting documents.
- All estimates are based on current market trends and historical data.
- Actual expenditures may vary; periodic reviews and adjustments are recommended.
- Ensure budget aligns with organizational goals and funding availability.
- Clarify all assumptions and methodologies in the final submission.