

Demand and Refund Adjustment Format

Date: _____
Reference No.: _____

Applicant Details

Name: _____
Address: _____
Contact No.: _____
Email: _____

Details of Demand and Refund Adjustment

S. No.	Type	Amount (₹,¹)	Description/Reason
1	Demand Raised	_____	_____
2	Refund Available	_____	_____
3	Adjustment Amount	_____	_____

Declaration

I hereby declare that the information furnished above is true and correct. I request you to adjust the available refund against the outstanding demand as per the details provided.

Signature of Applicant: _____

Date: _____

Important Notes

- Ensure all amounts and details are filled accurately before submission.
- Attach supporting documents wherever required.
- This form is subject to verification by the concerned authority.
- Adjustment will be processed as per applicable rules and regulations.
- Keep a copy of this document for your records.