

Allowances and Perquisites Declaration

Assessment Year: 2024-25

Name of Employee: _____

Employee Code/ID: _____

PAN: _____

Designation: _____

1. Details of Allowances claimed for Exemption

Type of Allowance	Claimed Amount (₹,¹)	Exemption Section
House Rent Allowance (HRA)	_____	Section 10(13A)
Leave Travel Allowance (LTA)	_____	Section 10(5)
Children Education Allowance	_____	Section 10(14)
Other Allowances (Specify)	_____	Section 10(14)

2. Details of Perquisites

Type of Perquisite	Claimed Value (₹,¹)
Conveyance Facility	_____
Accommodation	_____
Gift/ Voucher	_____
Other Perquisites (Specify)	_____

Declaration

I hereby declare that the information given above is true and correct to the best of my knowledge and belief. I undertake to submit the necessary supporting documents as and when required by the employer or assessing authorities.

Date: _____

Place: _____

Signature of Employee: _____

Important Notes:

- Submission of proper and valid supporting documents is mandatory for exemption claims.
- Incorrect or false declarations may attract penalty under the Income Tax Act.
- Ensure that details provided align with those furnished in your ITR filing.
- This declaration must be submitted to the employer within the prescribed timelines.
- Exemptions are subject to provisions and limits as per relevant Income Tax sections.