

# DATE OF BIRTH EVIDENCE FORMAT

## (For PAN Card Application)

### To Whomsoever It May Concern

This is to certify that according to the records available with us, the date of birth details of the individual mentioned below are as follows:

**Name of Applicant** \_\_\_\_\_

**Father's Name** \_\_\_\_\_

**Date of Birth (in figures)** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Date of Birth (in words)** \_\_\_\_\_

**Place of Birth** \_\_\_\_\_

**Document Issued By** \_\_\_\_\_

**Document Number (if any)** \_\_\_\_\_

This certificate is issued based on the records available in our office and can be used as proof of date of birth for the purpose of applying for PAN card.

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### Signature & Seal of Issuing Authority

Name: \_\_\_\_\_  
Designation: \_\_\_\_\_  
Date: \_\_\_\_\_  
Place: \_\_\_\_\_

### Important Notes:

- This format is generally used when the applicant does not possess a standard date of birth proof such as birth certificate, passport, or matriculation certificate.
- The certificate must be issued by a recognized authority such as Municipal Corporation, authorized government officers, or Head of Institution/School (for educational certificates).
- Ensure all details are filled accurately and correctly match the official records.
- Certificate must bear official seal and signature of the issuing authority.
- Photocopies/Unauthenticated documents may not be accepted by PAN application authorities.