

# Tax Residency Certificate (TRC)

## For Individual – Document Format (Sample)

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**TRC Number:** [XXXXXXXXXX]  
**Date of Issue:** [DD/MM/YYYY]  
**Name of the Individual:** [Full Name]  
**Father's Name:** [Father's Name]  
**Date of Birth:** [DD/MM/YYYY]  
**Permanent Address:** [Full Address]  
**PAN / Tax ID:** [PAN or Equivalent ID]  
**Period for which TRC is issued:** [From DD/MM/YYYY To DD/MM/YYYY]

## Certificate

This is to certify that [Full Name] is a resident of [Country] in accordance with the provisions of the Income Tax Act, [Year] during the period mentioned above.

This certificate is being issued for the purposes of availing benefits under the Double Taxation Avoidance Agreement (DTAA) between [Country] and [Other Country].

**Place:** [City]  
**Date:** [DD/MM/YYYY]  
**Issuing Authority:** [Authority Name & Designation]  
**Signature & Seal:**

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## Important Notes

- This is a sample format and the actual TRC must be issued by the competent tax authority.
- Ensure all details are accurate and relevant to the individual's tax records.
- TRC is required for claiming benefits under DTAA.
- The validity of the TRC is only for the period specified in the certificate.
- Any misuse or falsification of the TRC may lead to penalties as per law.