

Government Organization Advance Tax Payment Challan

[Sample Format]

Challan No.: _____

Date:

_____/_____/20____

Name of
Government
Organization: _____

Permanent
Account
Number
(PAN): _____

Assessment Year: 20____ - 20____

Address: _____

Type of
Payment: Advance Tax Self-Assessment Tax Regular Assessment Tax

Details of Payment

S.No.	Particulars	Amount (in INR)
1	Income Tax	_____
2	Surcharge	_____
3	Health & Education Cess	_____
4	Interest	_____
5	Penalty	_____
Total		_____

Mode of Payment:

Cash

Drawn on:

Cheque/DD No.

_____ Bank:

Prepared By

Verified By

Authorized Signatory

Important Notes:

- Ensure all information provided is accurate and matches organizational records.
- Attach supporting documents as required by tax authorities.
- Incomplete or incorrect challans may lead to processing delays.
- Preserve an acknowledged copy of this challan for future reference.
- Challan must be signed by the authorized signatory of the organization.

