

TDS Certificate for Terminated Employees

(Under Section 203 of the Income Tax Act, 1961)

Certificate No.: _____ **Date:** _____

Name of Employer: ABC Private Limited **PAN of Employer:** AAABC1234Z

Name of Employee: _____ **PAN of Employee:** _____

Designation: _____ **Employee Code:** _____

Period of Employment: From _____ To _____ **Date of Termination:** _____

Details of Salary Paid and Tax Deducted (For the Financial Year _____)

Month	Gross Salary Paid (₹)	Tax Deducted at Source (₹)	Date of Deduction	Date of Deposit of TDS	TDS Challan No.
April					
May					
...					
Total					

Declaration :

Certified that a sum of ₹ _____ has been deducted at source as income tax and deposited with the Government of India out of payments made to above-mentioned employee up to the date of termination during the financial year _____.

Authorized Signatory
For ABC Private Limited

Name: _____
Date: _____
Place: _____

- This certificate is issued only to employees whose service has been terminated during the financial year.
- The details of salary and TDS reflect amounts pertaining to the tenure of the employee only.
- It is the responsibility of the employee to preserve this document for future reference and income tax return filing.
- Please check all details carefully and contact HR or Accounts in case of any discrepancy.
- This certificate does not replace Form 16, which may be issued at the end of the financial year.