

# Tax Refund Application for Business Entities

To: [Relevant Tax Authority]

Date: \_\_\_\_\_

## 1. Business Entity Information

Business Name

Tax Identification Number (TIN)

Business Address

Contact Number

Email Address

## 2. Tax Period and Type

Tax Period (From)

Tax Period (To)

Type of Tax

Amount of Tax Paid

## 3. Refund Details

Reason for Tax Refund Application

Refund Amount Requested

## 4. Supporting Documents

List of Attached Documents

Remarks (if any)

## 5. Declaration

I/We hereby declare that the above information is true and correct to the best of my/our knowledge and belief.

I/We request the refund of the stated amount as per applicable laws and regulations.

Authorized Signatory

Date

## Important Notes

- All entries must be completed legibly and accurately.
- Ensure all supporting documents are attached, including proof of tax paid and justification for refund.
- Application may be rejected if incomplete or incorrect information is provided.
- Submission deadlines and specific requirements may vary by jurisdiction.
- Keep a copy of the submitted application and all supporting documents for your records.

