

# List of Enclosures for Tax Appeals

Name of Appellant: \_\_\_\_\_

Appeal No.: \_\_\_\_\_

Assessment Year: \_\_\_\_\_

Date of Submission: \_\_\_\_\_

S.No.	Particulars of Document	Original / Copy	Remarks
1.	Copy of Appeal Memo (Form No. 35/36)	Original	
2.	Statement of Facts & Grounds of Appeal	Copy	
3.	Order against which appeal is filed	Copy	Attested
4.	Notice of Demand (ITNS-150/152)	Copy	
5.	Proof of payment of admitted tax / challans	Copy	All relevant years
6.	Power of Attorney/Authorisation, if any	Original	
7.	Other relevant documents	Copy	Specify

## Important Notes:

- All enclosures should be properly indexed and numbered as per the list.
- Copies of documents submitted must be legible and, where required, duly attested.
- The appellant should keep a copy of the entire submission for their records.
- Additional documents may be required based on the nature of the appeal or instructions from the tax authorities.
- Ensure the authenticity and completeness of all enclosures prior to submission.