

Employee Details Table for Professional Tax Return

S. No.	Employee Name	Employee Code	PAN	Designation	Department	Gross Salary (Monthly)	PT Deducted (Monthly)	PT Deducted (Financial Year)
1	Amit Sharma	EMP001	AKJPS1234R	Manager	Finance	â,175,000	â,1200	â,12,400
2	Priya Singh	EMP002	BCFPT5678J	Analyst	HR	â,145,000	â,1150	â,11,800
3	Rahul Verma	EMP003	DEERT2345Q	Executive	Operations	â,132,000	â,1150	â,11,800
4	Sneha Nair	EMP004	FGHJK2345M	Assistant	Admin	â,120,000	â,10	â,10

Important Notes:

- The details provided must accurately reflect information as per official payroll records.
- PAN must be correctly quoted for each employee to ensure proper tax credit.
- Gross salary and Professional Tax deducted should match the payroll for the period covered.
- Ensure inclusion of all current employees liable for Professional Tax during the financial year.
- Maintain supporting documents for verification during audits or assessments.