

Donor Declaration Template for Tax Exemption Support

Donor Information

Name: _____

Address: _____

Contact Number: _____

Email Address: _____

Donation Details

Date of Donation: ____ / ____ / ____

Amount Donated: _____

Mode of Payment: _____

Purpose of Donation: _____

Declaration

I, _____, hereby declare that the above-mentioned donation was made voluntarily and without any material benefit in return. I understand that this donation is eligible for tax exemption as per the applicable laws.

Signature of Donor: _____

Date: ____ / ____ / ____

For Official Use (Recipient Organization)

Recipient Organization Name: _____

Registration/Tax Exemption Number: _____

Authorized Signatory: _____

Date: ____ / ____ / ____

Important Notes:

- This declaration should be duly filled and signed by the donor.
- Attach valid proof of donation (receipt, bank statement, etc.) along with this form.
- Ensure the recipient organization is registered and eligible for providing tax exemption under relevant laws.
- Retain a copy of this declaration for your tax records.
- The organization may verify the information before issuing exemption certificates.