

Annexure Details Format

Tax Audit Report

Basic Details

Name of the Assessee:
[Enter Name]

PAN:
[Enter PAN]

Assessment Year:
[Enter Year]

Report No.:
[Enter Report No.]

Annexure I: Particulars of Loans or Deposits (Section 269SS & 269T)

S.No.	Name of Person	Address	PAN/Aadhaar	Amount	Nature (Loan/Deposit/Other)	Mode of Receipt/Repayment	Date of Receipt/Repayment
1	[Name]	[Address]	[PAN]	[Amount]	[Nature]	[Mode]	[Date]

Annexure II: Particulars of Payments in Excess of Limit (Section 40A(3))

S.No.	Date	Amount	Nature of Payment	Paid To	Address	PAN	Mode of Payment	Remarks
1	[Date]	[Amount]	[Payment Type]	[Name]	[Address]	[PAN]	[Mode]	[Remarks]

Annexure III: Details of Specified Transactions/Disallowances (Other Sections)

S.No.	Section Reference	Nature of Transaction	Amount	Party Name	Remarks
1	[Section]	[Nature]	[Amount]	[Party]	[Remarks]

Important Notes

- This annexure forms an integral part of the Tax Audit Report under the Income Tax Act.
- All details provided must be accurate and as per audited books and supporting documents.
- Ensure that PAN/Aadhaar details are filled correctly, and modes of payment/receipt are specified as required by law.
- Any discrepancy identified in these statements may attract penal provisions.
- The sample above serves as a template; customize as per client's actual transactions and reporting requirements.