

MANUAL TDS CERTIFICATE FOR EMPLOYEES

[Under Section 203 of the Income Tax Act, 1961]

Financial Year: 2023-24

Name of Employer: ABC Pvt. Ltd.
Address of Employer: 123 Business Park, Industrial Area, City, State, PIN
PAN of Employer: AAACCA1111A
TAN of Employer: BLRA00001B

Name of Employee: Mr. John Doe
PAN of Employee: ABCDE1234F
Employee Code / No: EMP0045
Designation: Software Engineer

Month	Gross Salary Paid (₹)	Taxable Salary (₹)	Amount of TDS Deducted (₹)	Date of TDS Deduction	Date of Deposit	Challan/Receipt No.
April 2023	75,000	68,000	2,500	30-Apr-2023	07-May-2023	9876543210
May 2023	75,000	68,000	2,500	31-May-2023	07-Jun-2023	9876543211
June 2023	75,000	68,000	2,500	30-Jun-2023	07-Jul-2023	9876543212
Total			7,500			

Total TDS Deducted (in words): Seven thousand five hundred only

Place: City Name
Date: 25-Apr-2024

Authorised Signatory
(ABC Pvt. Ltd.)

Important Notes:

- This is a manually issued TDS certificate and is valid for income tax purposes.
- Verify the PAN quoted above before using this certificate for tax filings.
- If discrepancies arise, contact your employer for corrections immediately.
- Maintain this certificate for your records; it may be required for assessments or refunds.
- This format is for illustration; actual details must match employer and employee records.