

# BILL OF SUPPLY

ABC Traders Pvt. Ltd.  
123 Business Avenue, City, State, 789001  
GSTIN: 12AAAPL1234Q1Z5 | Contact: +91-12345-67890

**Bill No:** BOS/2024/054  
**Date:** 14 June 2024  
**Place of Supply:** City, State

**Customer Name:** XYZ Enterprises  
**Address:** 456 Market Lane, City, State, 789002  
**GSTIN:** 22AAAAA0000A1Z2

#	Description of Goods/Services	HSN/SAC	Qty	Unit	Rate	Amount
1	Stationery Items	4817	10	Pack	120.00	1,200.00
2	Office Files	4820	20	Pcs	30.00	600.00

**Total Amount:** 1,800.00

**Tax Amount:** Exempted/Not Applicable

**Grand Total (INR):** 1,800.00

**Amount in Words:** One Thousand Eight Hundred Rupees Only

For ABC Traders Pvt. Ltd.

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Authorized Signatory

## Important Notes:

- Bill of Supply is issued by suppliers dealing in exempted goods/services or under the composition scheme.
- No tax is charged in Bill of Supply.
- Input tax credit is not available on the basis of Bill of Supply.
- Mandatory to mention words "Bill of Supply" as per GST Rules.
- Details like Supplier & Recipient GSTIN, Serial Number, Date, and Description of goods/services are necessary.