

# Project Timeline & Milestones

## Overview

This document outlines the key phases, timeline, and significant milestones for the project, providing a high-level roadmap of expected deliverables.

## Timeline & Milestones

- March 1, 2024**  
Project Kickoff Meeting and Requirements Gathering
- April 15, 2024**  
Completion of Design Phase and Stakeholder Review
- June 1, 2024**  
Development Phase Begins
- August 10, 2024**  
Alpha Release and Internal Testing
- September 5, 2024**  
User Acceptance Testing (UAT)
- October 1, 2024**  
Project Go-Live
- November 1, 2024**  
Project Handover & Final Review

## Important Notes

- Project timelines and milestones may be adjusted based on project scope or resource availability.
- All stakeholders should review and agree to milestone dates to ensure alignment.
- This format helps improve project transparency and allows for tracking of major deliverables.
- Regular updates to this document are recommended throughout the project lifecycle.