

Bonus Payment Statement

Employee Name	John Doe
Employee ID	EMP12345
Designation	Senior Analyst
Department	Finance
Date of Payment	10 June 2024
Bonus Period	January 2023 - December 2023

Bonus Calculation Details

Description	Amount (USD)
Annual Performance Bonus	3,000.00
Attendance Bonus	500.00
Special Achievement Bonus	1,000.00
Total Bonus Payable	4,500.00

Additional Information

Payment Method	Bank Transfer
Bank Account Number	XXXX-5678
Tax Deductions	Applicable as per norms

Important Notes

- This statement is issued as proof of bonus payment to the employee.
- All amounts are subject to statutory deductions as per prevailing tax laws.
- Please retain this document for your personal records and future reference purposes.
- Contact HR within 7 days if you have any queries regarding this statement.