

# Acme Corporation Ltd.

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## BONUS PAYMENT STATEMENT

Employee Name	John A. Doe	Employee ID	EMP-10245
Designation	Senior Analyst	Department	Finance
Payment Period	Jan 2024 - Dec 2024	Date of Issue	June 24, 2024

Description	Amount (USD)
Annual Performance Bonus	5,000.00
Holiday Bonus	1,000.00
Project Completion Bonus	750.00
Deductions (Tax, etc.)	-1,250.00
<strong>Total Bonus Paid</strong>	<strong>5,500.00</strong>

Authorized By: **Jane Smith**, HR Manager

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Important Notes:

- This statement is for reference purposes and should be retained for your records.
- If you have questions regarding your bonus calculation, please contact the HR department.
- Bonus payment is subject to applicable taxes and company policies.
- This document does not constitute an employment contract or guarantee future payments.