

Tax Deduction Payroll Register

Company Name: Sample Corp Ltd.

Pay Period: 01-Jun-2024 to 30-Jun-2024

Department: All

Employee ID	Employee Name	Designation	Gross Salary	Taxable Income	Income Tax	Professional Tax	Other Deductions	Total Deduction	Net Salary	Signature
EMP001	Alex Johnson	Manager	75,000	72,000	7,500	200	1,300	9,000	66,000	
EMP002	Mira Verma	Accountant	55,000	52,000	4,500	200	800	5,500	49,500	
EMP003	Xin Lee	Executive	40,000	38,000	2,000	150	400	2,550	37,450	
EMP004	Priya Singh	HR Officer	48,000	45,500	2,800	200	500	3,500	44,500	

Important Notes

- This register serves as an official record of tax and other payroll deductions for each employee for the specified period.
- Ensure all entries are accurate and updated to comply with statutory requirements.
- Employee signatures (physical or digital) may be required for verification.
- Keep this document securely filed for future audits or legal reference.
- Deductions must be remitted to appropriate authorities as per regulatory timelines.