Payroll Deduction Statement

CSV Format Sample

```
EmployeeID,EmployeeName,PayPeriod,Department,BaseSalary,TotalDeductions,NetPay
1001,Jane Doe,2024-05,Acounting,3500,450,3050
1002,John Smith,2024-05,HR,3000,350,2650
1003,Sarah Lee,2024-05,IT,4200,520,3680
1004,Bob Brown,2024-05,Marketing,3850,400,3450
```

```
DeductionID,EmployeeID,DeductionType,DeductionAmount,Description
D001,1001,Health Insurance,200,Monthly health coverage
D002,1001,Tax,250,Income tax
D003,1002,Health Insurance,200,Monthly health coverage
D004,1002,Tax,150,Income tax
D005,1003,Health Insurance,200,Monthly health coverage
D006,1003,Tax,320,Income tax
D007,1004,Health Insurance,200,Monthly health coverage
D008,1004,Tax,200,Income tax
```

Important Notes

- The CSV files should not include headers or values with commas unless enclosed in quotes.
- Every deduction record should have a corresponding EmployeeID from the payroll records.
- Amounts are generally shown in your local currency and rounded to two decimal places.
- Review deductions regularly to ensure compliance with employment contracts and local laws.
- Protect employee information in accordance with data privacy regulations.